

Halton Children's Aid Society

Head Office
1445 Norjohn Court
Units 1 & 2
Burlington, Ontario
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Charitable Registration No. 132003559 RR 0001

Requirements for New Hires at Halton CAS

- Provide proof of academic qualifications.
- Provide a photocopy of your valid Ontario driver's license.
- Confirm that you have an available reliable vehicle to use for agency purposes.
- Provide written verification that you carry a minimum of \$1,000,000 public liability and property damage automobile insurance.
- Provide a Vulnerable Sector Police Clearance which is deemed satisfactory in the exclusive opinion of the Society. The cost of the Vulnerable Sector Police Clearance (approximately \$40.00) is reimbursed upon successful hire.
- For all case carrying Child Protection Workers – confirm that you have a personal cell phone within the first week of employment for use while out of the office on Society business. In this regard, you will be paid a flat rate of \$30.00 per month inclusive of all expenses. Please submit your cell phone number to Human Resources and your Supervisor.
- Notify the Society within twenty-four (24) hours of any criminal conviction or suspension of your driver's license; as driving a vehicle is a condition of employment for all Transitional Youth Workers.